



ONEONTA MONTESSORI SCHOOL – PRESCHOOL

GUIDELINES FOR REOPENING AMID COVID-19

The California Department of Social Services (CDSS) worked in collaboration with the California Department of Education (CDE) and developed guidelines regarding social and physical distancing and sanitation for child care providers. We are committed to following these guidelines without compromise.

We would like all parents to please adhere to the Drop off and pick up procedure precisely for the safety and welfare of all our children and staff.

(PRESCHOOL)

DROP OFF PROCEDURE LOWER PARKING LOT - between 7:00 – 9:00 a.m. ONLY

- Cars are NOT allowed inside either Parking lot (lower or upper).
- Please park on the street and walk to social distancing spots in parking lot and await your turn to move forward.
- There will be a designated marked area by the gate (on the ground) for check in/pick up.
- Only 1 adult and 1 child per family (at a time) for drop off/pick up in the designated area.
- One staff member will be situated inside the gate outside classroom #4 and is responsible for **Active screening:**

Taking every child's temperature upon arrival daily.

If a child's temperature exceeds 99.5 degrees the child will not be admitted to school.

Children will be asked some basic Covid-19 symptom questions

Please understand that these are guidelines we have to follow and allow child to answer.

Child has to be in excellent health; no cough, cold, runny nose, congestion etc.

If any medication has been administered in the past 24 hours child will not be admitted to school

- Staff will then administer hand sanitizer to child and walk child into school.
- Staff will sign the child in/out daily
- No one other than Oneonta Staff will be allowed on campus.

PICK UP PROCEDURE – between 3:00 – 5:00 p.m.

- Please follow the same guidelines as drop off in morning re awaiting your turn in social distancing spots.
- Please buzz the office and we will bring your child outside to meet you with all belongings.

SOCIAL DISTANCING

- Children will remain in their own classrooms at all times.
- Children will remain in groups as small as possible, not to exceed 10 at a time.
- There will be specific marked areas on the carpet for each child, and tables will have names of children, keeping a distance of 6 feet apart.
- Children will sit in their designated spots either at the table or on the marked carpeted area while inside.
- Siblings will be together in one classroom
- Same teacher will be in charge of one set of children all day.

TOYS/MATERIALS

- Children will not be allowed to share toys and classroom materials
- Teacher will assign materials for children to use and spray with disinfectant soon after.
- Children will use manipulative and toys that will be in bins with their names on it; they will use the toy bin for the day. It will be disinfected at the end of the day.
- A personal Ziplock bag with children's names, (solely for their use) will have markers, crayons, pencils, scissors, glue stick, etc, also
- Chairs will have name tags as well.

NAPTIME

- Napping mats will be 6 feet apart and children will lay down head to toe.
- Mats will have names to be used solely by one child & disinfected immediately after use.
- Blankets (Rollee Polles) will be stored safely inside cubbies, not touching each other.

OUTDOOR RECESS

- Each set of children will have recess for 45 mins - 1 hour during the morning hours and in the afternoon another 30 – 45 minutes.

HAND WASHING

- Children will wash hands as soon as they enter into school every morning.
- They will have supervised hand washing at 30 minute intervals throughout the day.
- Hand washing will be done while singing the ABC song.
- Children will be taught to use napkin to shut the faucet off.
- Children will wash hands before and after eating, coughing or sneezing, playing outside and after using the restroom.

TEACH AT HOME

- How to use a tissue to blow their nose
- How to cough inside their elbow
- How to wash hands thoroughly (ABC Song) especially after sneezing and coughing
- Not to share food or drinks with friends

HAND SANITIZER STATIONS

- Stations have been installed at all entrances to classrooms and inside classrooms
- Children will be supervised using hand sanitizer throughout the day.

MEALTIMES

- We will use plastic utensils, paper plates, paper napkins at school.
- Tables will be disinfected after every use

RESTROOM

- 2 kids will be allowed at a time in the restroom
- Children will be taught to use a tissue when using the handle to flush the toilet
- Toilet handles and sinks will be sanitized before and after each child's use
- Supervised hand washing for at least 20 seconds after using toilet

DISINFECTING/SANITIZING CLASSROOMS

- We have always used a professional janitorial company to clean our school on a daily basis.
- They will continue to do regular daily cleaning as well as: disinfecting all common areas; chairs, tables, cubbies, door handles, faucets, toilet flush handles, etc DAILY.
- Staff will also disinfect their classrooms thoroughly at the end of each school day.

- Staff will spray bins and other high touch areas daily.

EXTRA PRECAUTIONS WE TOOK BEFORE REOPENING

- School was completely disinfected; classrooms, lockers, playgrounds, patios and all other common areas.
- Prior to reopening, the Janitorial Company carried out a detailed decontamination cleaning; disinfecting the school using a professional fogger machine.
- All A/C filters are currently changed regularly every month; filters will be changed on a more frequent basis.
- All carpets were shampooed, floors buffed and waxed.
- All outdoors patio floor, landings were power hosed, washed down well

MASKS

- All staff members will wear masks at all times.
- Children are not required to wear masks, however, if they are used to wearing a mask they should do so while at school. It is not mandatory.

LUNCHESES

- Lunches must be sent in sack lunch bags, not in lunch boxes.
- Everything will be disposed off after lunch. We are trying to minimize items coming into the school.
- There will be no warm ups during the summer; please send food that does not require refrigeration.

WATER BOTTLES

- Only disposable water bottles will be allowed. Children will toss them at the end of every day.
- Please write child's name on the water bottle.
- We have disconnected the drinking faucets/fountains at school

PERSONAL ITEMS

- Do not send items such as toys, books, comfort items (such as stuffed animals) and any accessories (such as bracelets, etc, items that can be removed) to school.
- Labeled caps, Sunglasses and Sunblock (only spray on) will stay in school all summer.

- All items will be put inside individual bags and kept inside cubbies at school.

CHILDREN WILL BE SENT HOME

- If at any time during the school day, a child exhibits Covid-19 symptoms he/she will be immediately separated from the group and parents will be called to pick child up.
- Child will monitored by a staff member until parent arrives.
- Parents must come immediately to pick child up.
- ***For child to return to school, a medical doctor's note is mandatory.***

We ask that you please cooperate with us to make this transition as easy and smooth as possible. Please understand that we are taking all necessary precautions to keep everyone at Oneonta healthy and safe for all students and teachers.

Thank You!

Ms Fiona