



ONEONTA MONTESSORI SCHOOL DOCUMENT CHECK LIST



The first day of school is **MONDAY, AUGUST 21st, 2023**

We hope that you are as eager to start the new school year as we are.
Here are a few last minute reminders to help us get off to a smooth start.

- **Friday, July 28th**; Last day to turn in 2023-2024 Registration documents, including Immunization & Medical forms, August/September tuition + other fees. **Checks may be post dated for August 11th.**
- **Monday, August 21st**; is the first day of the new school year. All elementary students, Transitional Kindergarten, (TK) - 5th grade), must attend school in uniform.
- **Apparel Collective**; Uniforms for TK - 5th grade students must ONLY be purchased from this uniform company. Apparel Collective is an online company. Please visit their website at: <https://shopapparelcollective.com/oneonta-montessori/> for all uniforms needs. Uniforms purchased from any other company will not be allowed. School sales: Wed, Aug 2nd/Thurs, Aug 3rd.
- **Hot Lunch Catering Service**; Choice Lunch will start **Tuesday, Sept, 5th**. Download the app and sign up at: order.choicelunch.com. A personal a la carte hot lunch will be delivered to school every day once an account is set up for your child.
- **Back to School Night**; is on **Friday, September 8th** for parents only. Venue & times will be announced. **School closes at 12:00 noon**. There is no child care available.
- **Rolle Pollees**; (blanket and pillow) are mandatory for all preschoolers to be used during nap time. They are available in the office for **\$25.00**.
- **Green school t shirts**; to be worn on field trips, available in the office for **\$15.00** (elementary only)

Documents that must be completed and returned by Friday, July 28th, 2023

Preschool (2 - 5 year olds)

- ___ Parent Tuition Agreement
- ___ Emergency Card information
- ___ Daycare Enrollment
- ___ Choice Lunch: Hot Lunch Program (optional)
- ___ Field Trip/Medical Authorization
- ___ Physician's Report
- ___ Copy of Immunization Card
- ___ Custodial Court orders (if any)
- ___ Care giver Background check (need not return)
- ___ Parent Hand Book (signature page, new students only)
- ___ Personal Rights (new students only)
- ___ Parent's Rights (new students only)

Elementary School (TK - 5th Grade)

- ___ Parent Tuition Agreement
- ___ Emergency Card information
- ___ Daycare Enrollment
- ___ Choice Lunch Program (optional)
- ___ Field Trip/Medical Authorization
- ___ Physician's Report (TK)
- ___ Health Exam for School Entry (K)
- ___ Student Health Examination (1st - 5th)
- ___ Physical Education (PE) Release
- ___ Parent Hand Book (signature page, new students)
- ___ Cumulative records (new students only)
- ___ Custodial Court orders (if applicable only)
- ___ Uniform Flier (need not return)

Documents & Payments must be received by Friday, July 28th (must be mailed or dropped off).

The school office is open Monday - Friday from 8:00 a.m. to 5:00 p.m.

We are not available to accept documents and payments after Friday, 28th as it is the deadline. If you miss the deadline and we haven't had any communication with you, please understand that your child will be taken off the roster.

DUE TO LIMITED AVAILABILITY, IF YOUR CHILD WILL NOT BE ATTENDING ONEONTA IN THE FALL, WE ASK THAT YOU PLEASE CONTACT THE OFFICE IMMEDIATELY SO WE CAN OFFER THE SPOT TO A STUDENT CURRENTLY ON THE WAIT LIST.

We thank you for your prompt cooperation

Revised 6/15/23